

# Celebrating 2011 SFSP Successes and Developing 2012 Goals



Food and Nutrition

3E'S OF HEALTHY LIVING  
*Education, Exercise and Eating Right*

COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE

# Summer Food Service Program New Year Warm Up

## Texas Department of Agriculture Food & Nutrition



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
3E'S OF HEALTHY LIVING  
*Education, Exercise and Eating Right*



# Purpose

- Provide Program Education
  - The intent behind the program
- Strengthen TDA-Sponsor Partnership
  - What's New for 2012
  - Disseminate Lessons Learned
- You are still required to attend the applicable training session if applying to participate



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
36% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE

# TDA's Intent

- Feed the hungry and promote healthy lifestyles
- Help eliminate hunger by creating a bridge to help those in need successfully navigate from needing assistance to being self-reliant



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



# Partnership Points

- Partnership is key – neither can do alone
- Must:
  - Strengthen existing partnerships
  - Recruit partners for success
- Sponsors share TDA's intent
  - Goes beyond feeding to life skills and motivational enrichment\*

(\* generally NOT allowable program costs)



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



# Partnership Points

- “Musts” for new sponsors
  - Financial Viability
  - Administrative Capability
  - Program Accountability
  - Year-round mission
- “Advantages”
  - Proven track record
- TDA recommends potential sponsors initially participate as sites if not already strong in the above



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
3 E'S OF HEALTHY LIVING  
Education, Exercise and Eating Right



3 E'S OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE  
FOOD AND NUTRITION DIVISION

# Partnership Points

- Strengthening existing partnerships
  - Responsibilities Review
  - Lessons Learned
  - What's new?
  - How TDA and you can help



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
360° OF HEALTHY LIVING  
Education, Exercise and Eating Right



500'S OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE  
FROM THE NUTRITION CENTER

# Sponsor Responsibilities

- Comply with all applicable laws and regulations
- Accept final administrative and financial responsibility for management of a proper, efficient and effective food service operation
- Operate a nonprofit food service
- Use Program income only for Program purposes
- Serve free meals which meet the requirements
- Maintain proper sanitation and health standards
- Retain records for a period of 3 years and make all accounts and records pertaining to the Program available to State, Federal, or other authorized officials for audit or administrative review
- Comply with the applicable Civil Rights Policy
- Ensure children consume meals on site



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



# Site Responsibilities

- Serve meals to all needy children 18 years of age and under
- Serve meals that meet the minimum meal pattern requirements
- Provide adequate supervision during the meal service
- Maintain and submit promptly such reports and records that the sponsor requires
- Report to the sponsor any changes in the number of meals required as attendance fluctuates
- Report any other problems regarding the meal services
- Comply with civil rights laws and regulations
- Attend sponsor training sessions



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
50% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE  
FOOD AND NUTRITION PROGRAM

# Lessons Learned

- There is a lack of understanding that SFSP is a reimbursement, not a grant, or for-profit program
  - Advances in excess of valid reimbursements must be paid back
  - Program \$ can only be spent on allowable costs
    - [FNS Instruction 796-4](#)
  - Excess reimbursements must be returned, or rolled into next year's SFSP or another federal nutrition program such as National School Lunch or CACFP



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
Texas Department of Agriculture

# Lessons Learned

- Innovative ideas are good, but there are things to watch out for:
  - Seek realistic participation projections
    - Apartment complexes – often only 15% of population will participate
  - Site operations must fit within federal categories
- Please discuss new ideas to increase participation, or improve other aspects, with your local field office first
- All sponsors desiring to do other than traditional “Open Site” operations should go over their plans in detail with the local field office



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
50% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE

# Lessons Learned

- Along with your good heart there are other keys to being a good sponsor
  - Good internal controls
  - Good business sense
  - Good accounting procedures
  - Your own management plan



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
360° OF HEALTHY LIVING  
Education, Exercise and Eating Right



50° OF HEALTHY LIVING

Texas Department of Agriculture  
Food and Nutrition Programs

# What's New?

- Serious Deficiency (SD) process is being streamlined
  - SD = Inability to administer the Program in accordance with Program requirements
  - 2-steps vs 3, SD now to be combined with Proposed Termination and Proposed Exclusion
- No more congregate feeding waiver for extreme weather – must have inclement weather feeding plans



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
Texas Department of Agriculture

# What's New

- Advances
  - Must apply by March 15 to be eligible for an advance (otherwise April 15 deadline)
    - Background checks for everyone other than governmental entities
  - Limited to the amount previously successfully administered
- Average Daily Participation
  - Now defines the monthly maximum meals allowed
  - Raises may require a confirmation visit by TDA



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
365 OF HEALTHY LIVING  
Education, Exercise and Eating Right



505 OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE  
www.505ofhealthyliving.com

# What's New?

- TX-UNPS

- Submit Applications & Check Status
- Update Contract Information
- Manage Corrective Action Documents
- Site-level Claiming
- Check TX-UNPS Project Webpage for Updates:  
<http://www.texasagriculture.gov/Home/TXUNPS.aspx>
  - Use this page anytime you want to enter TX-UNPS



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE

# What's New?

- 50% Mandate for School Districts
  - Now requires ISDs with 50% or greater free or reduced-price eligible students to participate in, or arrange for, a summer nutrition program
  - Many will need to partner with a private non-profit (PNP) or nearby ISD
- Summer Electronic Benefit Transfer Card (SEBTC)
  - Pilot project similar to WIC EBT Card
  - Much higher participation, but no enrichment part
  - Particularly applicable for rural areas

# Partnership – How TDA Will Help

- Get the word out better through various means
  - <http://www.squaremeals.org/Programs/SummerFeedingPrograms.aspx>, or <http://www.summerfood.org>
  - <http://www.texasagriculture.gov/Home/TXUNPS.aspx>
  - Events, e-mails, letters
- Technical Assistance (TA)
  - During application process
  - During first couple weeks of operation for new sponsors and those with past need for improvement
  - On-request, for correction of review findings
  - Anytime clarification is needed

# Partnership – How TDA Will Help

- 5 Regional Offices available every business day
- TDA Field Offices
  - El Paso Field Office (915) 834-7506
  - Dallas/Fort Worth Field Office (817) 321-8101
  - Houston Field Office (713) 921-8201
  - San Antonio Field Office (210) 820-0288
  - San Juan Field Office (956) 787-8866
  - Statewide (877) TEX-MEAL, (877) 839-6325



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



# Partnership – How You Can Help

- Understand, and live by, your responsibilities
- Understand your sites' responsibilities and make sure they do, too
- Understand the difference between SFSP and a grant program
- Understand the limits on reimbursement and the difference between allowable and unallowable costs



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE  
TEXAS DEPARTMENT OF HEALTH SERVICES

# Partnership – How You Can Help

- Talk to your schools and see how you can help their mandated efforts
- Talk to your local mayors, encourage them to join Commissioner Staples' Mayors Challenge, and tell them how you can help
- Seek enrichment activities that support the shared intent to “create a bridge”
- Ask for TA early, if needed



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE

# New Sponsors – What to Expect

- Read Tips for Success, additional references
- Visit our websites (Summerfood & TX-UNPS)
- Sign up and attend training
- Conduct procurement bid process (if required)
- Submit application
- Check status and respond to questions
- Receive visit prior to approval



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
50% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
TEXAS DEPARTMENT OF AGRICULTURE  
Food and Nutrition Program

# New Sponsors – What to Expect

- After contract approval, begin service
- Receive TA visit from TDA in first weeks of operations
- Receive Administrative Review from USDA (PNP only)
- Perform end of summer accounting
- Contact local TDA Community Operations office for help, anywhere along the way



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



# QUESTIONS?

This service is provided through the Texas Department of Agriculture's Summer Food Service Program funded by the U. S. Department of Agriculture, Food and Nutrition Service.

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.



COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE



Food and Nutrition  
30% OF HEALTHY LIVING  
Education, Exercise and Eating Right



50% OF HEALTHY LIVING  
Texas Department of Agriculture  
Texas Department of Health and Human Services

# Celebrating 2011 SFSP Successes and Developing 2012 Goals



Food and Nutrition

3E'S OF HEALTHY LIVING  
*Education, Exercise and Eating Right*

COMMISSIONER TODD STAPLES  
TEXAS DEPARTMENT OF AGRICULTURE